

Apply for registration

Notes :

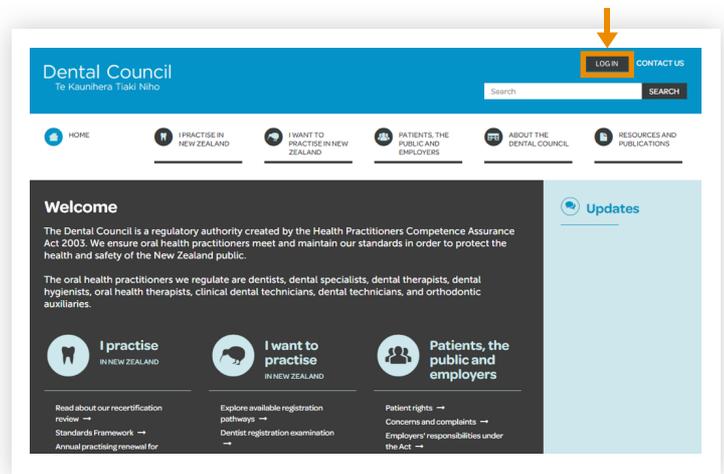
This guide applies to practitioners who have never applied for registration with the Dental Council in New Zealand.

If you have graduated from either Otago or AUT university in the last 12 months, you should [apply for registration as a new graduate](#). You can start the application process directly from the [New graduates](#) page on our website.

Step 01: Home screen

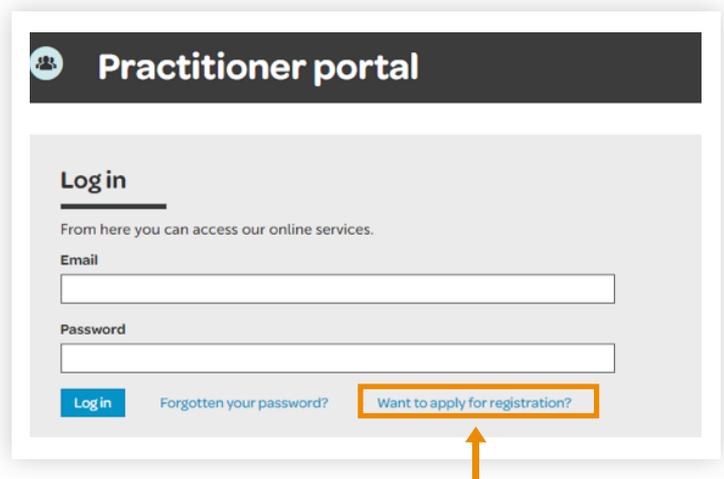
From the [Dental Council website](#) (any page):

- Click the 'LOG IN' tab on the banner (top right of the page).



Step 02: Log in screen

- Select 'Want to apply for registration?'



Step 03: Self assessment tool

You will be directed to the 'Registration pathway self assessment tool':

- 1 Proceed to answer Q1 and subsequent questions.
- 2 Click on the 'NEXT' tab when you have answered each question.

The screenshot shows the 'Registration pathway self assessment tool' interface. At the top, it says 'Answer the following questionnaire to find out which registration pathway could allow you to register in New Zealand as an oral health practitioner.' Below this is a question: 'Q1 In which scope of practice do I want to register?' with a dropdown menu that currently shows '.. Select scope of practice -'. A 'NEXT' button is located at the bottom right of the question area. Red arrows and numbers indicate the flow: arrow 1 points to the dropdown menu, and arrow 2 points to the 'NEXT' button.

Step 04: Registration pathways

At the end of the questions and once you are familiar with the relevant registration pathways:

- 1 Click on the relevant 'Apply' tab.

The screenshot shows two options for registration. The first option is 'You could be eligible to register as a dentist in New Zealand by successfully completing the examination pathway'. Below this text is a link 'Read more about the New Zealand Dentist Registration Examination' and an 'Apply' button. The second option is 'You could be eligible to register as a dentist in New Zealand'. Below this text is a link 'Read more about the individual assessment registration pathway' and another 'Apply' button. Red arrows point to each 'Apply' button.

Step 05: Create your online account

You will be directed to a one-page form you are required to complete. This form contains the mandatory information we require to create an online account for you.

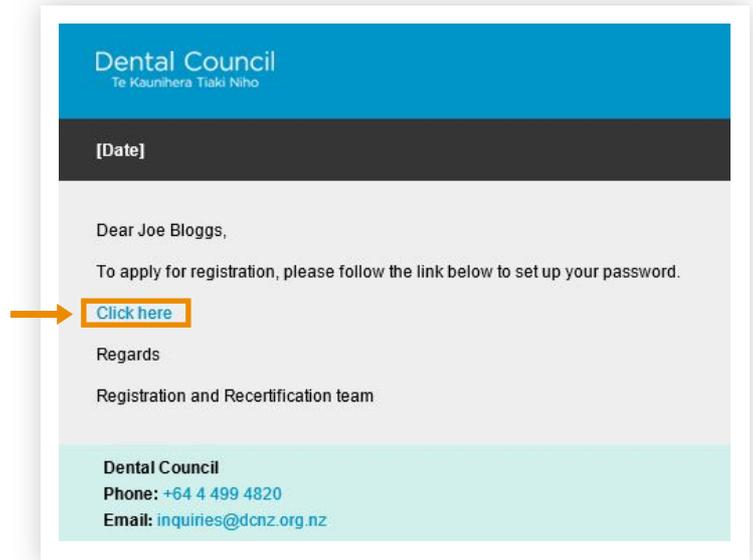
- 1 Complete the information fields and click on the 'Submit' tab.

The screenshot shows the 'Register' form. It starts with the heading 'Register' and a sub-heading 'Applying for registration is simple. Already have an account?'. The form is divided into several sections: 'Name' (Family name, Given name, Title), 'Address' (Postal address, Street, Suburb, City, Postcode, Country), 'Residential address' (Street, Suburb, City, Postcode, Country), 'Practice address' (Practice name, Street, Suburb, City, Postcode, Country), and 'Email address' (Email address). A 'Submit' button is located at the bottom right of the form. A red arrow points to the 'Submit' button.

Step 06: Check your email

You will receive an email message from the Dental Council.

- Open the email and click the link to set your password.

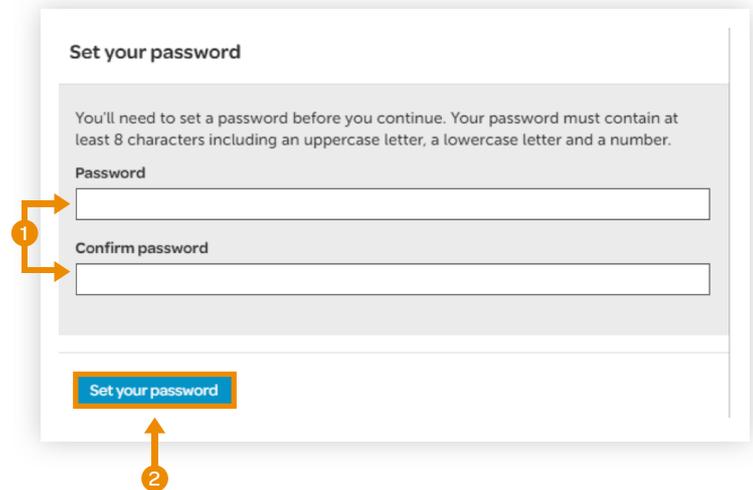


Step 07: Set your password

- 1 Enter password and confirm password.
- 2 Click on 'Set your password'.

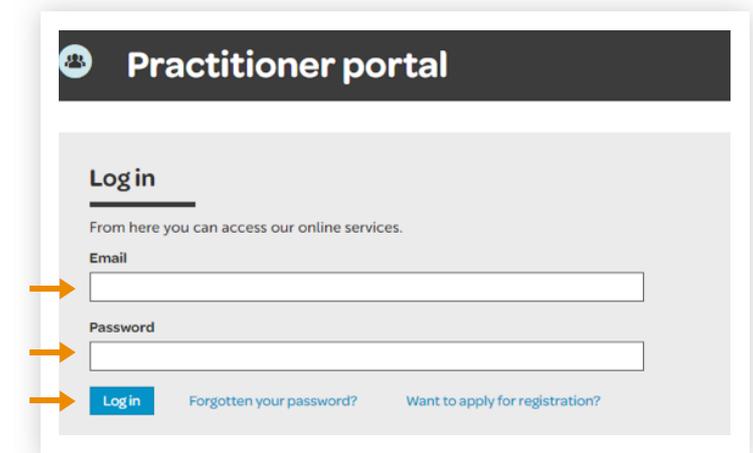
Notes :

Your password must contain at least 8 characters including an uppercase letter, a lowercase letter and a number.



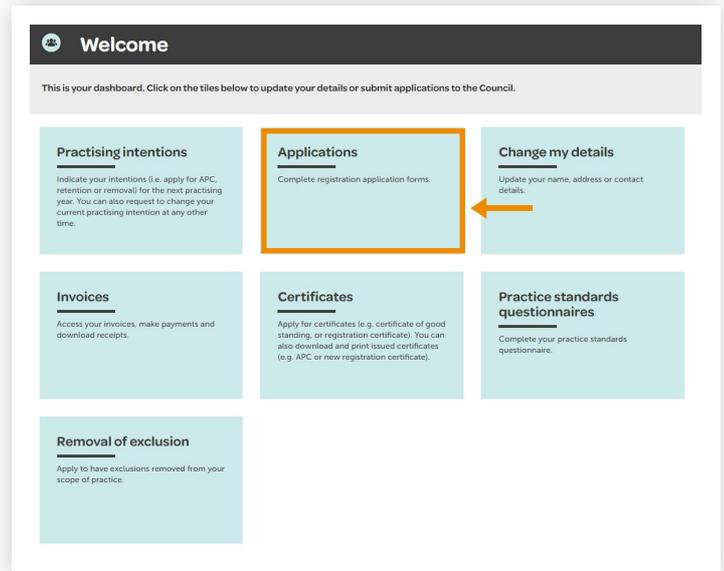
Step 08: Log in screen

- Log in using your email address and the password you have created.



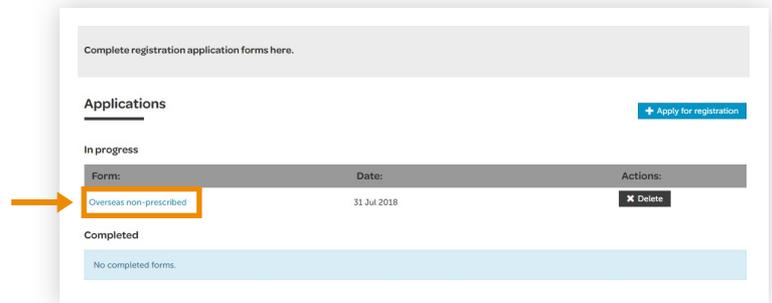
Step 09: Dashboard tiles

- Click on the 'Applications' tile from the dashboard.



Step 10: Application form

- Under the 'In progress' heading you will find a blue link to the application form you selected previously. Click on the link and proceed to complete your application for registration.



Notes :

Once you have started an application, you can save it and it will then appear on your 'In progress' list of applications.

You can return to a form and make changes at any time.

Once you have completed and submitted a form, it will appear on your 'Completed' list of applications (with a PDF file you can download) and remain there for your future reference.